



Los Angeles County  
Board of Supervisors

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September 2, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF AN AGREEMENT AMENDMENT FOR RELOCATION  
AND EQUIPMENT STAGING SERVICES AT  
LAC+USC MEDICAL CENTER REPLACEMENT FACILITY  
(SUPERVISORIAL DISTRICT 1)  
(3 VOTES)**

**SUBJECT**

Request approval to extend the Agreement term to provide relocation and equipment staging services at LAC+USC Medical Center Replacement Facility.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Authorize the Interim Director of Health Services, or his designee, to sign and execute Amendment No. 1 to Agreement No. H-702925 with Graebel Companies, Inc. to extend the term effective October 1, 2008 through June 30, 2009, unless sooner canceled or terminated if all contractual obligations are satisfied, at no additional cost, for relocation and equipment staging services at LAC+USC Medical Center Replacement Facility.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In approving the recommended action, the Board is authorizing the Interim Director of Health Services (DHS), or his designee, to sign and execute Amendment No. 1, substantially similar to Exhibit I, with Graebel Companies, Inc. (Graebel) to complete relocation and equipment staging services until LAC+USC Medical Center (LAC+USC) moves into the Replacement Facility. The Agreement expires September 30, 2008 and includes a provision to extend the term for an additional year. Exercising the extension requires your Board's approval and DHS is recommending an extension through June 30, 2009, unless sooner canceled or terminated if all contractual obligations are satisfied, to be coterminous with the contract with Facilities Development, Inc. for move transition planning and project management services.

John F. Schunhoff, Ph.D.  
Interim Director

Robert G. Splawn, M.D.  
Interim Chief Medical Officer

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[www.dhs.lacounty.gov](http://www.dhs.lacounty.gov)

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through leadership,  
service and education*



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### **Implementation of Strategic Plan Goals**

This action supports Goal 4, Fiscal Responsibility, to effectively manage County resources and to preserve and protect the critical public infrastructure.

### **FISCAL IMPACT/FINANCING**

Amendment No. 1 extends the term effective October 1, 2008 through June 30, 2009 at no additional cost to the County.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On September 11, 2007, the Board approved the Agreement with Graebel for timely relocation and equipment staging services for the LAC+USC Replacement Facility, effective on the date of Board approval through September 30, 2008, for the relocation of approximately 25,000 items from existing LAC+USC facilities to the Replacement Facility and equipment staging (receiving, warehousing, assembly and delivery) of 15,000 pieces of new equipment items purchased for the Replacement Facility.

Due to construction delays, the move-in date has been changed from November 2007 and is now anticipated to be in the Fall of 2008. The move-in delay results in Graebel's corresponding inability to perform all of the tasks required under the Agreement.

This Amendment will ensure that Graebel can facilitate the move to the Replacement Facility with minimal patient service disruption. It will also ensure that Graebel is present during the actual move in process to provide needed support for the location of medical departments and coordinate the various moves smoothly. Under the Agreement, Graebel has some post-occupancy responsibilities for moving non-critical patient care equipment.

Graebel complies with all Board-mandated requirements. The agreement may be terminated with or without cause with ten days prior written notice.

Amendment No. 1 (Exhibit I) has been approved as to form by County Counsel.

### **CONTRACTING PROCESS**

On October 13, 2006, DHS released a Request for Proposals (RFP) and received 10 proposals (five for relocation services and five for equipment staging services). In December 2006, DHS concluded the proposal evaluation process and recommended an Agreement with Graebel for both relocation and equipment

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staging services. On September 11, 2007, your Board approved the Graebel Agreement for a maximum Agreement obligation of \$3,505,000, detailed as follows: \$1,250,349 for relocation services and \$1,478,891 for equipment staging, and \$775,760 for optional relocation and equipment staging services.

The proposed amendment was not listed on the County's Web Site as such postings are not necessary for contract amendments.

### **IMPACT ON CURRENT SERVICES**

Board approval of the recommended action will ensure that the relocation and equipment staging services for the Replacement Facility are completed.

### **CONCLUSION**

When approved, DHS requires three signed copies of the Board's action.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'John F. Schunhoff', is written over a horizontal line.

John F. Schunhoff, Ph.D  
Interim Director

JFS:rf

Attachment

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

Graebel Amendment No 1 BI

**RELOCATION AND EQUIPMENT STAGING SERVICES**

**AMENDMENT NO. 1**

THIS AMENDMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_,  
2008,

by and between

COUNTY OF LOS ANGELES  
(hereafter "County"),

and

GRAEBEL COMPANIES, INC.  
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled, "RELOCATION  
AND EQUIPMENT STAGING SERVICES", dated September 11, 2007, and further  
identified as County Agreement No. H-702925 (hereafter referred to as "Agreement");  
and

WHEREAS, it is the intent of the parties hereto to extend the term and to make  
other changes described hereinafter; and

WHEREAS, Agreement provides that changes may be made in the form of a  
written amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties agree as follows:

1. This Amendment shall become effective October 1, 2008 through June 30,  
2009.

2. Subparagraph 4.1 of Agreement Paragraph 4.0, TERM OF AGREEMENT, shall  
be replaced in its entirety to read as follows:

"4.0 TERM OF AGREEMENT:

"4.1 The term of this Agreement is September 11, 2007 and shall continue in full force and effect through June 30, 2009, unless sooner canceled or terminated if all contractual obligations are satisfied."

3. Except for the changes set forth hereinabove, Agreement shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its

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Interim Director of Health Services, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
John F. Schunhoff, Ph.D.  
Interim Director of Health Services

GRAEBEL COMPANIES, INC.  
Contractor

\_\_\_\_\_  
Signature

By \_\_\_\_\_  
Printed Name

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT  
ADMINISTRATION:

DEPARTMENT OF HEALTH SERVICES  
CONTRACTS AND GRANTS DIVISION

RF:r  
Board letter graebel amendment no 1 amendment 08.05.08